

Project Management Principles and Practices Workshop

Our workshops are designed by experts and led by instructors with over twenty years' experience in the field. This intensive 3-day workshop gives participants an array of basic principles and practices, while introducing them to the 10 Step management process.

Learning Outcomes

The workshop is intended for all project personnel who need to use or understand project management fundamentals. Graduates will be able to:

- Understand what the customer needs
- Plan and control projects
- Develop and implement a change control process

The Workshop

We use a combination of rapid team learning techniques, including lectures, case studies, discussions, individual exercises and group exercises to build and reinforce basic management skills. Participants come to thoroughly know and understand the 10 Step project management process, which begins with defining the project and culminates in a post-project review. They learn how to generate tasks, determine roles and responsibilities, and create reliable, bottom-up estimates based on analyses of tasks, resources, risks, budgets and scheduling. In addition to planning, management and tracking techniques, participants develop and use the following project management tools:

- Critical Path Method (CPM)
- Gantt schedule charts
- Networks
- Resource allocation charts
- Responsibility matrix
- Work Breakdown Structure (WBS)
- Baseline Plan/Actual graphs